

# ORCAS ISLAND SCHOOL DISTRICT 137

557 School Road, Eastsound, WA 98245 Telephone: 360-376-2284

## Applicant Disclosure Form (Pursuant to RCW 43.43.830)

Please complete the following questions and sign the affidavit. Any falsification or deliberate misrepresentation in the completion of this form including omission of a material fact can be grounds for denial of employment with the Orcas Island School District.

**All required documentation requested below must accompany the form. All questions must be answered. If additional space is required, attach a separate sheet of paper.**

### SECTION I – PERSONAL INFORMATION

Full Name \_\_\_\_\_  
(Last) (First) (Middle)

Mailing Address \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Home Telephone Number (\_\_\_\_\_) \_\_\_\_\_

Please list all former names you have used and the approximate dates of use. (If more than three, list on a separate sheet of paper).

\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

### SECTION II- PROFESSIONAL FITNESS

**If you answer YES to any of the questions, 2 through 13, please provide a complete explanation, including duties, circumstances, outcome, and supporting documentation on a separate sheet of paper.**

Yes No

- \_\_\_ \_\_\_ 1. Are you presently under contract. If yes, with whom? \_\_\_\_\_
- \_\_\_ \_\_\_ 2. Have you ever been on a plan of improvement or placed on probation?
- \_\_\_ \_\_\_ 3. Have you ever been placed on administrative leave pending investigation of allegations of misconduct?
- \_\_\_ \_\_\_ 4. Have you ever been the subject of a complaint to the Superintendent of Public Instruction or any other Disciplinary board or licensing body?
- \_\_\_ \_\_\_ 5. Have you ever resigned or otherwise separated from any employment (inclusive of regular or extracurricular positions) in order to avoid discharge or non-renewal?
- \_\_\_ \_\_\_ 6. Have you ever been dismissed, discharged or fired from any employment?
- \_\_\_ \_\_\_ 7. Have you ever resigned from or otherwise left any employment while allegations of misconduct on your part were pending or under investigation?
- \_\_\_ \_\_\_ 8. Have you ever been disciplined by a past or present employer because of allegations of misconduct?
- \_\_\_ \_\_\_ 9. Are you currently the subject of any investigation or inquiry by an employer because of allegations

of misconduct or harassment on your part or have you ever been found guilty of misconduct or harassment by an employer?

- \_\_\_    \_\_\_    10. Has your professional license ever been suspended or revoked?
- \_\_\_    \_\_\_    11. Have you ever had sanctions placed on your teaching certificate for any reason?
- \_\_\_    \_\_\_    12. Have you ever been denied a teaching certificate anywhere?
- \_\_\_    \_\_\_    13. Is disciplinary action currently pending anywhere against your certificate?

**SECTION III – CRIMINAL HISTORY**

1. Are you presently charged with, but not convicted of, a crime? (Exclude civil infraction, such as minor traffic citations?)

**ANSWER:**    \_\_\_ **YES**    \_\_\_ **NO**

If YES, attach an explanation of the nature of the charge, place, date, and court. A pending criminal charge will not necessarily bar you from District employment.

2. Have you ever been convicted of a crime? (The term “convicted” means all adverse disposition, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, or a deferred prosecution – Exclude civil infractions, such as minor traffic citations).

**ANSWER:**    \_\_\_ **YES**    \_\_\_ **NO**

If YES, attach an explanation of the nature of the crime, place, date, and court. A conviction record will not necessarily bar you from District employment.

3. Have you ever been convicted of any crimes against persons as defined in Section 1 of SSSB 5063, Chapter 486, Laws of 1987, as follows:

- a. aggravated murder;
- b. first or second degree kidnapping;
- c. first, second or third degree rape;
- d. first, second or third degree statutory rape;
- e. first or second degree robbery;
- f. first degree arson;
- g. first degree burglary;
- h. first or second degree manslaughter;
- i. first or second degree extortion;
- j. indecent liberties;
- k. incest;
- l. vehicular homicide;
- m. first degree promoting prostitution;
- n. indecent/inappropriate communication with a minor;
- o. unlawful imprisonment;
- p. simple assault;
- q. sexual exploitation of minors; and
- r. first or second degree criminal mistreatment;
- s. child abuse or neglect as defined in RCW 26.44.020;
- t. first or second degree custodial interference;
- u. malicious harassment;
- v. first, second or third degree child molestation;
- y. first or second degree sexual misconduct with a minor;
- z. patronizing a juvenile prostitute;
- aa. child abandonment;
- bb. promoting pornography;
- cc. selling or distributing erotic material to a minor;
- dd. custodial assault;
- ee. violation of child abuse restraining order;
- ff. child buying or selling;
- gg. prostitution;
- hh. felony indecent exposure?

**ANSWER:**    \_\_\_ **YES**    \_\_\_ **NO**    If YES, please explain below:

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4. Have you been found in any action under RCW 13.34.030(2)(b) relating to the dependency of a child and/or the termination of a parent and child relationship to have sexually assaulted or exploited or physically abused any minor?

ANSWER: \_\_\_\_\_ YES \_\_\_\_\_ NO If YES, please explain below:

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5. Have you been found by a court in a domestic relations proceeding under Title 26 RCW, the Domestic Relations Act, to have sexually or physically abused or exploited any minor?

ANSWER: \_\_\_\_\_ YES \_\_\_\_\_ NO If YES, please explain below:

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6. Have you been found in any final decision by the director of the department of licensing or a disciplinary board in the following businesses or professions to have sexually or physically abused or exploited any minor?

- |                                |                        |                    |
|--------------------------------|------------------------|--------------------|
| a. chiropractic;               | b. dentistry;          | c. dental hygiene; |
| d. drugless healing;           | e. massage;            | f. midwifery       |
| g. osteopathy;                 | h. physical therapy;   | i. physicians;     |
| j. practical nursing;          | k. registered nursing; | l. psychology; and |
| m. real estate brokers/agents? |                        |                    |

ANSWER: \_\_\_\_\_ YES \_\_\_\_\_ NO If YES, please explain below:

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**AUTHORIZATION / CERTIFICATION:**

I authorize Orcas Island School District to make an investigation of my personal, educational, vocational or employment history. I further authorize any current/former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the Orcas Island School District with information they have regarding me. I hereby release and discharge the Orcas Island School District and all of those who provide information from any and all liability as a result of furnishing or receiving this information. I further agree that if I am employed, I will provide verification of my certification, education and experience. References and other information that become a part of this application will be regarded as confidential and shall not be returned to me. I certify that all the information contained in this application is true, correct and complete. I agree that if I have provided false, misleading, or incomplete information, the Orcas Island School District may, in its sole discretion, rescind my offer of employment or terminate my employment. I understand that any offer of employment that may be made to me is conditional and subject to the acceptable outcome of criminal history background and sexual misconduct information check, and approval of the District's Board of Directors. I also understand that I am financially responsible for any fees related to the background check and agree that I will complete the process in a timely manner as set forth by the school district. I understand that the Orcas Island School District may inquire of state and federal law enforcement or other agencies and examine court or agency records regarding my criminal history and civil adjudications. A pending criminal charge or a conviction will not necessarily bar me from District employment. Any misrepresentation or omission of facts shall be sufficient cause for rescission of an offer of employment or termination of employment. Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing and all information included in this form is true and correct.

If the information provided or answer(s) to any question(s) on this Applicant Disclosure form change prior to my being hired, I understand that I must immediately notify the Orcas Island School District

I understand I must answer this form truthfully and completely. Any falsification or deliberate misrepresentation in the completion of this application including omission of a material fact can be grounds for denial of employment or continued employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City and State

**TO BE COMPLETED AFTER CONDITIONAL EMPLOYMENT IS OFFERED:**

I certify under penalty of perjury under the laws of the State of Washington that as of this date, \_\_\_/\_\_\_/\_\_\_, a date on or after which I have been offered conditional employment with the Orcas Island School District, the foregoing remains true and correct. I further certify that I have been released from all contractual obligations with other school districts in or out of Washington State. I understand that any falsification or deliberate misrepresentation, including omission of a material fact or failure to complete any part of my application or this questionnaire can be grounds for denial of employment or continued employment with the hiring district.

***Your signature must be witnessed by an employee of the Orcas Island School District.***

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Witness, Print Name/Title: \_\_\_\_\_

Witness, Sign Name: \_\_\_\_\_

Date and Place: \_\_\_\_\_

The Orcas Island School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Orcas Island School District Superintendent, 557 School Road, Eastsound, WA 98245, (360) 376-2284